



PUBLISHED BY AUTHORITY

Water Supply and/or Sewage Disposal Regulations

Pursuant to the authority confirmed by Section 414 of the Municipalities Act 1999 and subsequent amendments, the Town of Hare Bay has made the following regulations by resolution of Council dated this 14th day of November, 2018.

Mayor

Town Clerk/Manager

Regulations

1. These regulations may be cited as the Town of Hare Bay Water Supply and/or Sewage Disposal Regulations.
2. **Interpretation** in these regulations, unless the context otherwise requires:
 - a. “Act” means the Municipalities Act 1999.
 - b. “Council” means the Town of Hare Bay.
 - c. “Customer” means any persons, firm or corporation that contracts with Council to be connected to the water and sewage system.
 - d. “Municipality” means the Town of Hare Bay.
 - e. “Service” means water supply and/or sewage disposal system of Hare Bay.
 - f. “System” means water supply and/or sewage disposal system of the Town of Hare Bay.
 - g. “Inspector” means any person appointed or employed by Council.
 - h. “Domestic Service” means the type of service supplied to the owner or his authorized agent or to the occupant or tenant of any space or area occupied for the distinct purpose of a dwelling house, rooming house, apartment or flat.
 - i. “Commercial Service” means any service, other than domestic service herein defined.
 - j. “Institutional Service” means any service other than domestic service or commercial service provided to Hospitals, Retirement Homes/Extended Care Facilities or Correctional facilities and Jails.

- k. "Taxes" means any Property Tax or Water and Sewage Tax or Business Tax.
3. Every owner or occupant or both of an existing building or part thereof that is within the Municipality and within sixty (60) meters of the system may have such building or part thereof connected to the water and sewage system.
 4. No new service shall be provided by the Town of Hare Bay until the prospective customer submits a written application to Council to be connected to the system.
 - a. Service lines for water supply shall be a minimum of 3/4 inch approved pipe or greater size as may be approved by Council if deemed necessary for multiple units and commercial buildings.
 - b. Service lines for water supply shall be installed at a minimum underground depth of 1.5 m (5 ft) unless otherwise approved by Council.
 - c. Service lines for sewage disposal shall be 100 mm (4 inch) PVC or equivalent for a single family residential unit or such greater size as may be approved by Council for multiple residential units and commercial buildings.
 - d. Service lines for sewer disposal shall be installed at a minimum underground depth of 1.5 m (5 ft) unless otherwise approved by Council and may be installed lateral with the service line for water supply in the same trench.
 - e. The grade for a service line for sewage disposal shall be a minimum of 2.00% and shall be as much as possible in a continuous straight line without sags or crests; but where a bend is necessary it shall be with the use of a clean out flue.
 - f. It is required that a ribbon marker be placed in the ditch above any water or sewer line indicating that the line is close when digging.

- g. It is prohibited to connect weeping tile to the sewage disposal system. Any issues resulting from such installation will be the responsibility of the owner.
 - h. Effective from the date of adopting these regulations, all new sewer installations must install a back flow valve and clean-out.
 - i. Council encourages the practice of installing a pressure reducing valve in any new residential or commercial building.
- 5. There shall be only one service line for water supply and only one service line for sewage disposal to each building.
- 6.
 - a. Council will make every reasonable effort to cost effectively restore property that has been damaged/disrupted as a result of water/sewer repairs that fall under the responsibility of the town. Council will review and make final decisions on any disputes deemed questionable.
 - b. Council will not be responsible for replacing damaged asphalt placed over water/sewer lines in private driveways or on commercial lots upon completion of any required water/sewer repairs.
 - c. Any structure obstructing or built over a curbstop must be removed at the owner's expense before maintenance workers proceed to repair the curbstop. The owner will be responsible for all costs involved with restoring or replacing any such structure that caused the obstruction.
 - d. In the case where current water lines cross other residents' property and a problem occurs, it will be Council's responsibility to rectify the problem from the main line to (if relocation is possible) the new location at the property line. Otherwise, Council will review each such circumstance on a case by case basis.
- 7.
 - a. New Service lines from the property line to the building shall be installed by the customer or his/her representative with the prior approval

of Council, at the customers expense except for the curbstop, which shall be supplied and owned by the town.

- b. Service lines installed by the customer or his representative shall be subject to inspection by Council or persons appointed by Council prior to backfilling.
- c. Council will provide:
 - (i) Material/Supplies for the main line connections.
 - (ii) Curb stop and service box for water line connection.
 - (iii) Any labour associated with the main line connection and curb stop.
 - (iv) Any labour involved in inspection or related to Council's interest in the work.
 - (v) A \$250.00 fee will be charged for new installations.
- d. Upon completion the owner will be responsible for maintenance on service lines from the property line to the building. In the case of current lines, until the curb stop is moved to the property line, the Town will provide maintenance service to the curb stop. Town maintenance for sewer will include any issues outside the cleanout, or issues beyond 40 feet of the actual dwelling or building.
- e. Section 7 (d) also applies to maintenance in the event of frozen water and/or sewage lines. In accordance with Provincial Regulations, Council forbids the thawing of water services by the use of welding Machines or other electrical devices that are not designed for the Sole purpose of thawing water pipes.
- f. There will be a sixty dollar (\$60.00) fee for after hours call out of a town employee in cases where the issue is the owner's responsibility. This applies to sewer plugs (council costs for time required to unplug will also apply) and for water shutoff.

8.
 - a. No person, except an employee of Council or other representative engaged by Council for that purpose shall connect service lines to the system.
 - b. Cut off date for water/sewer installation will be September 30th. Any requests after this date will be subject to weather conditions at the discretion of Council.
9. No customer shall have his/her property connected to the system where such a customer is in arrears of taxes payable to Council.
10.
 - a. Council and/or their representatives shall have, in accordance with the Municipalities Act, access to all property for the purpose of inspection, repair, removing of service, shut off service, and reading of meters at any reasonable time of the day. Council shall also have the right to suspend service to any customer who refuses such access.
 - b. Council will maintain the right to shut down any portion of its water and sewage system for emergency repairs, and will not be held liable for loss of service or damages to any of its customers.
 - c. Notice of any planned shutdown of service will be given where possible. Minimum notice of two (2) hours duration will be given for planned interruptions of water and sewage service.
11.
 - a. No person shall dispose of chemicals or other such material not normally used in a household into a service line for sewage disposal.
 - b. No person, unless authorized by Council, shall open, close, cut, break or obstruct from free access to any hydrant, water main or any other part of the water system.
12. Council will maintain the right to determine location of all curb stops where property lines are to be determined.

13. No person shall indiscriminately use water in a manner that would be considered wastage or unreasonable use of water.
14. Any residence with a rental apartment or attached business that uses water will be charged an additional water fee as per Councils Tax Rates set each year.
15.
 - a. Invoices for water and sewage tax shall be rendered annually and shall be due and payable on such date as set by Council.
 - b. Water supply and/or sewer service may be discontinued with 24 hours notice to any customer whose invoice for water and sewage tax remains unpaid for a period of 60 days after the due date shown on the invoice.
 - c. Water and/or Sewer rates for part-time residential users is as follows:

Customer(s) will be invoiced the full water/sewer rate and must **request** and complete a water/sewer exemption form for the current tax year, on or before January 31st of the succeeding year.

Exemptions will be based on month(s) of non-occupancy, to a maximum of six (6) months in any given year.

The home-owner is to give ample notice when a connection or disconnection is required. A \$60.00 water connection/disconnection fee will be charged if a town employee is called out after hours.

16. Pursuant to Section 420 of the Municipalities Act, any person who contravenes or fails to comply with these regulations is guilty of an offense and liable on summary conviction to a fine not exceeding \$1000.00 or to a term of imprisonment not exceeding three (3) months or to both the fine and imprisonment.

17. Any water/sewer commitments previously made to residents through a motion of Council prior to the adoption of these regulations will be completed as agreed. All other water/sewer issues henceforth will fall under the requirements of these regulations.

18. Any previously adopted water and/or sewage regulations for the Town of Hare Bay are hereby rescinded.

Regulations adopted at Meeting of Council held on 14th day of November, 2018 and will come into effect on the 14th day of November, 2018.