



Town of Hare Bay
P.O. Box 130
Hare Bay, NL
A0G 2P0

MINUTES

For Open Meeting of Council held Tuesday, February 10th, 2026

Members' Present	Mayor	Dean Wells
	Deputy Mayor	Sue Collins
	Councillor(s)	Glenn Parsons
		Jane Harvey
		David Eddy
		Gregory Collins
		Krista Oram
Also, Present	Town Clerk/Manager	Triffie Parsons
	Assistant Town Clerk/Manager	Ashley Fancy
	Fire Chief	Herman Collins

1. Call to Order

Mayor Dean Wells called the meeting to order at 6:35PM

2. Adoption of Agenda for February 10th, 2026

RESOLUTION #038-26 **SUE COLLINS/KRISTA ORAM**

Be it resolved that the agenda for February 10th, 2026, be adopted as circulated.

In favour

Mayor	Dean Wells
Deputy Mayor	Sue Collins
Councillor	Gregory Collins
	David Eddy
	Jane Harvey
	Krista Oram
	Glenn Parsons

Opposed 0

Abstained 0

Motion Carried

3. Adoption of Minutes

3.1 Adopt Minutes from open Meeting held January 26th, 2026.

RESOLUTION #039-26 **SUE COLLINS/GREGORY COLLINS**

Be it resolved to adopt the minutes with spelling correction.

In favour

Mayor	Dean Wells
Deputy Mayor	Sue Collins

Councillor

Gregory Collins
David Eddy
Jane Harvey
Krista Oram
Glenn Parsons

Opposed 0

Abstained 0

Motion Carried

4. Business Arising from Minutes

4.1 Action Plan Sheet January 13th, 2026

- **Landscape truck** – Saying they may have issue figured out.
- **Letters** – Letters written and a couple of responses received for council's review.
- **JACKW** – Showing 97 & 97A as 97A was a business for himself then later used by a different business owner. Business closed many years ago.
- **ROWSA** – Documentation provided as per council's request.

Motion to discuss JACKW made by councillor Glenn Parsons and Deputy Mayor Sue Collins

RESOLUTION #040-26

GLENN PARSONS/GREGORY COLLINS

Be it resolved that as the resident as provided documentation to support their request, and as there is no longer a business on noted property, the property will revert to one property and we shall adjust the rate based on the new value provided by MAA.

In favour

Mayor

Dean Wells

Deputy Mayor

Sue Collins

Councillor

Gregory Collins

David Eddy

Jane Harvey

Krista Oram

Glenn Parsons

Opposed 0

Abstained 0

Motion Carried

Motion to discuss short-term rental made by councillors Glenn Parsons and Krista Oram

RESOLUTION #041-26

JANE HARVEY/KRISTA ORAM

Be it resolved that as an issue as been identified regarding short-term rentals, council shall, under section 106 (1)(2) & 116 of the Towns and Local Service District Act, which states:

106. (1) All taxes that may be imposed or varied by a town shall be imposed or varied by a resolution of the town council before April 1 in the financial year in which the tax or variation of tax is to be applied; and, (2) In a resolution imposing or varying a tax the town council may set out the date when the tax is due but that date shall be on or before June 30 of the financial year in which the tax is imposed. **116.** A town council may, by a vote of 2/3 of the councillors in office, enter into tax agreements and offer tax incentives which vary existing rates of tax.

In accordance with these sections of the Act, the council wishes to encourage economic growth within the town and therefore will vary the business tax to be the assessed value of the property times a rate of 0.004 (0.4%) with a signed Agreement. This agreement will be reviewed annually.

In favour

Mayor
Deputy Mayor
Councillor

Dean Wells
Sue Collins
Gregory Collins
David Eddy
Jane Harvey
Krista Oram

Opposed 1

Abstained 0

Motion Carried

Motion to discuss ROWSA made by councillors Glenn Parsons and Krista Oram

Mayor Dean handed the gavel to Deputy Mayor Sue at 6:53PM

Deputy Mayor Sue handed the gavel back to Mayor Dean at 6:55PM

RESOLUTION #042-26 GLENN PARSONS/GREGORY COLLINS

Be it resolved that council can and is willing to, under the Towns and Local Service District Act, section 116, tax agreements, enter into a tax agreement and offer the tax incentive which will vary the rate of taxes for 2026 if taxes are paid in full by June 30, 2026. Furthermore, as this has been an ongoing issue, council is willing to give a discount for the previous year if the taxes for that year are paid in full on or before March 31, 2026. If the taxes aren't paid by the deadline, the Agreement will be null and void and council will not re-visit this issue.

In favour

Mayor
Deputy Mayor
Councillor

Dean Wells
Sue Collins
Gregory Collins
David Eddy
Jane Harvey
Krista Oram
Glenn Parsons

Opposed 0

Abstained 0

Motion Carried

5. Delegations:

6. Committee Reports

6.1 Planning & Works

- F550 Truck - Decals arrived and shall be put on when weather permits.
- 2016 Truck – universal joint arrived and installed. Truck back on road.
- Landscape truck – No real updates except they will test it again this weekend.
- Presently 9 water leaks to repair.

6.2 Finance Committee

- **Financial Report**
- List of outstanding cheques
- Aged Payables
- Cheque Register
- Tax Arrears – Presently the amount of arrears up to and including December 2025 is \$214,535.06 for residents. Of the 48 payment plans commenced in 2024, 13 are paid in full.

RESOLUTION #043-26

KRISTA ORAM/GREGORY COLLINS

Be it resolved that Council approves the finance reports, as presented, with an account payable balance of **\$5,597.34** and a cheque register listing of **\$38,472.60** covering the period of January 27th, 2026 to February 3rd, 2026.

In favour

Mayor

Dean Wells

Deputy Mayor

Sue Collins

Councillor

Gregory Collins

David Eddy

Jane Harvey

Krista Oram

Glenn Parsons

Opposed 0

Abstained 0

Motion Carried

RESOLUTION #044-26

SUE COLLINS/GLENN PARSONS

Be it resolved to engage lawyers to commence tax sales process noted in the Arrears Report and to approve the recommendations noted by the town clerk/manager on other outstanding accounts.

In favour

Mayor

Dean Wells

Deputy Mayor

Sue Collins

Councillor

Gregory Collins

David Eddy

Jane Harvey

Krista Oram

Glenn Parsons

Opposed 0

Abstained 0

Motion Carried

6.3 Economic Development

6.4 Hare Bay Recreation Committee – Liaison report -

- Start date for new position is Monday, February 16th, 2026
- T4s – available to be uploaded but Town Clerk/Manager has no access.

- WorkplaceNL Assessment – Due prior to February 28 – Again no access for Town Clerk/Manager
- Rink Flooding – Deputy Mayor Sue noted there is a mound of snow and one wall partially down.
Council unanimously agreed not to flood the rink at this time.
- Chair Rental – Wedding ceremony over the park this year requesting to rent Recreation Committee's chairs
Council unanimously agreed to have Fire Chief Herman bring this item to the Hare Bay Lions organization.

6.5 Fire Department – Liaison Report -Fire Chief Herman Collins

- **Application** – Submitted to Fire Services on Tuesday, February 3, 2026
- **Washing machine** – Ordered on Wednesday, February 4 and will be paid out of fire dept. account. **Chief added that when washer arrives, they want to install a filtration system to increase the longevity of the machine.**
- **New member** – Approved by Fire Dept.
- **Pagers vs. Radios** – At meeting on Monday, February 2nd, fire department members recommended getting 6 radios, however, quote showing for 7. **Cost shared 50/50 between Town and Fire Dept.**
- **Feb 14 Breakfast** – School requires a janitor so the fire dept. shall pay for this service. **Out of what funds? Proceeds will come to the town office and when the invoice is received from the school board, it will be paid out of fire department account.**
- **Reach Out Activity** – Seniors Snow Clearing – While this would be a good gesture, the department feels that it would get abused and therefore opt not to take on this request.
- Fire Dept. Dart Group have unanimously agreed to participate in the JCA and WMA Staff Appreciation by providing coffee and donuts to both schools with a total budget of \$150.
- **Starlink** – requesting that the town look at changing the dish to a lay flat dish to be installed in the top of the Rescue van. **Council wishes to have more information so will have the assistant town clerk/manager look into this item.**
- **Fire Service Exemplary Service Medal** – Certificate of Recognition
- **Plug** – Requesting plug for pump charger

RESOLUTION #045-26 SUE COLLINS/KRISTA ORAM

Be it resolved to have chief provide quote from electrical company for council's review on the installation cost of a new outlet.

In favour

Mayor
Deputy Mayor
Councillor

Dean Wells
Sue Collins
Gregory Collins
David Eddy
Jane Harvey
Krista Oram
Glenn Parsons

Opposed 0
Abstained 0
Motion Carried

7. Other Business (as per agenda)

7.1 Reminders: Next Meeting Dates scheduled for **Tuesday, February 24th, 2026.**
Small Town Advisory Committee Round Table scheduled for **Wednesday,**
February 25th from 7-9PM

7.2 Staff Appreciation Week – Requesting support from council to provide a snack during the week.

RESOLUTION #046-26 SUE COLLINS/GLENN PARSONS

Be it resolved to provide a lunch with a value no greater than \$100 if doing both schools but speak to Dover and see if they want to share or if they are doing WMA and us doing JCA.

In favour

Mayor
Deputy Mayor
Councillor

Dean Wells
Sue Collins
Gregory Collins
David Eddy
Jane Harvey
Krista Oram
Glenn Parsons

Opposed 0
Abstained 0
Motion Carried

7.3 Seniors' Social – A request to have some events commenced.

Consensus of council is to have the new Recreation Coordinator/Park Manager schedule events with the assistance of Councillor Krista Oram and Mayor Dean Wells.

7.4 Records & Retention Policy – Draft ready for review.

RESOLUTION #047-26 SUE COLLINS/JANE HARVEY

Be it resolved to adopt the Records and Retention Policy as presented.

In favour

Mayor
Deputy Mayor
Councillor

Dean Wells
Sue Collins
Gregory Collins
David Eddy
Jane Harvey
Krista Oram
Glenn Parsons

Opposed 0
Abstained 0
Motion Carried

7.5 Frequently Asked Questions – Document prepared by, the formerly known as, Dept. of Municipal Affairs and Community Engagement for council's information.

Town Clerk/Manager to provide a copy to all councillors.

7.6 LLAC – Grant approved. Joint meeting being scheduled.

7.7 Fire Department Event Space – Draft Rental Agreement ready for review.

RESOLUTION #048-26 SUE COLLINS/KRISTA ORAM

Be it resolved to approve the draft with an added clause regarding signage and to adopt the revised agreement.

In favour

Mayor
Deputy Mayor
Councillor

Dean Wells
Sue Collins
Gregory Collins
David Eddy
Jane Harvey
Krista Oram
Glenn Parsons

Opposed 0

Abstained 0

Motion Carried

7.8 Waiver – draft Release of Liability prepared for review and adoption.

RESOLUTION #049-26 KRISTA ORAM/SUE COLLINS

Be it resolved to adopt the waiver as presented.

In favour

Mayor
Deputy Mayor
Councillor

Dean Wells
Sue Collins
Gregory Collins
David Eddy
Jane Harvey
Krista Oram
Glenn Parsons

Opposed 0

Abstained 0

Motion Carried

Councillor Krista Oram asked council if she was in conflict for the next two items then she declared a conflict and removed herself to the gallery at 8:08PM

A motion to discuss was made by Deputy Mayor Sue Collins and councillor Glenn Parsons

Mayor Dean handed the gavel to Deputy Mayor Sue at 8:11PM

Deputy Mayor Sue handed the gavel back to Mayor Dean at 8:12PM

7.9 ORAMA – Letter submitted to council for review.

RESOLUTION #050-26 JANE HARVEY/SUE COLLINS

Be it resolved that as council, as a whole, would like to gather more information and have a more in-depth conversation this item shall be defer until the next meeting.

In favour

Mayor
Deputy Mayor

Dean Wells
Sue Collins

Councillor

Gregory Collins
David Eddy
Jane Harvey
Glenn Parsons

Opposed 0
Abstained 0
Motion Carried

Mayor Dean Wells declared a conflict for the next item and removed himself to the gallery at 8:12PM

Deputy Mayor Sue Collins was handed the gavel at 8:12PM

7.10 ORAMB – Letter submitted to council for review.

RESOLUTION #051-26 JANE HARVEY/GLENN PARSONS

Be it resolved that as council, as a whole, would like to gather more information and have a more in-depth conversation this item shall be defer until the next meeting.

In favour	Deputy Mayor	Sue Collins
	Councillor	Gregory Collins
		David Eddy
		Jane Harvey
		Glenn Parsons

Opposed 0
Abstained 0
Motion Carried

Mayor Dean Wells and Councillor Krista Oram rejoined meeting at 8:14PM

7.11 Rules of Procedure – Discussion to amend the order

RESOLUTION #052-26 JANE HARVEY/SUE COLLINS

Be it resolved that as the fire chief often has other commitments and duties he must perform and council wishes to run a more effective meeting, council shall amend the order of the meeting and the duration that each councillor can speak on each topic to provide for efficiency of the meeting, therefore, council shall adopt the amend Rules of Procedure as presented.

In favour	Mayor	Dean Wells
	Deputy Mayor	Sue Collins
	Councillor	Glenn Parsons
		David Eddy
		Jane Harvey
		Gregory Collins
		Krista Oram

Opposed 0
Abstained 0
Motion Carried

8. Correspondence

8.1 Canadian Women's Heart Health Centre – Proclamation

RESOLUTION #053-26 SUE COLLINS/JANE HARVEY

Be it resolved that as this issue is very important and resonates with this council, council will proclaim Friday, February 13th, 2026 as Wear Red Canada Day to raise awareness about women's heart and vascular health.

In favour

Mayor
Deputy Mayor
Councillor

Dean Wells
Sue Collins
Glenn Parsons
David Eddy
Jane Harvey
Gregory Collins
Krista Oram

Opposed 0

Abstained 0

Motion Carried

8.2 infoNOTE – dated Jan 28/26 – participate in road projects, fire monitoring survey, and other important information.

8.3 FCM – dated Feb 2/26 – Renew membership

Council unanimously agrees that has this organization is invaluable to municipalities and provides great support, council will renew their membership with the Federation of Canadian Municipalities.

8.4 FCM Voice – dated Feb 2/26

8.5 Winter-Spring training – LIVE webinars available

8.6 Heritage NL – Heritage Day/Week Proclamation 2026

RESOLUTION #054-26 KRISTA ORAM/GLENN PARSONS

Be it resolved that our council does hereby proclaim Monday, February 16, 2026 as Heritage Day and February 16-22, 2026 as Heritage Week, and call upon all citizens to celebrate the richness of our past and the promise of our future.

In favour

Mayor
Deputy Mayor
Councillor

Dean Wells
Sue Collins
Gregory Collins
David Eddy
Jane Harvey
Krista Oram
Glenn Parsons

Opposed 0

Abstained 0

Motion Carried

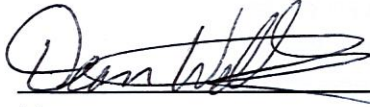
8.7 infoNOTE – dated Feb 5/26 – Registration now open for MNL Symposium in Gander from May 7-9, 2026.

9. Adjournment

RESOLUTION #055-26

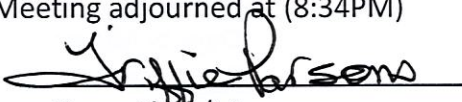
GLENN PARSONS/KRISTA ORAM

Meeting adjourned at (8:34PM)



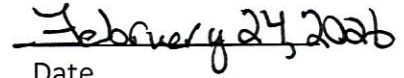
Mayor

Dean Wells



Town Clerk/Manager

Triffie Parsons



Date