



Town of Hare Bay
P.O. Box 130
Hare Bay, NL
A0G 2P0

MINUTES
For Open Meeting of Council
held Tuesday, April 28th, 2026

Members' Present

Mayor
Deputy Mayor
Councillor(s)

Dean Wells
Sue Collins
David Eddy
Jane Harvey
Krista Oram
Glenn Parsons

Also, Present

Town Clerk/Manager	Triffie Parsons
Asst. Town Clerk/Manager	Ashley Fancy
Fire Chief	Herman Collins
Project Coordinator Financial Sustainability	Kim Noseworthy

Absent

Councillor

Gregory Collins

Call to Order

Mayor Dean Wells called the meeting to order at 6:33PM

Mayor Dean Wells respectfully informed council that there was an unexpected item of importance that arose that he wishes to add to the agenda and that would need to be discussed in a privilege meeting. Council agreed to the addition.

RESOLUTION #159-26 DEAN WELLS/GLENN PARSONS

Be it resolved to enter a privilege meeting at 6:35PM.

RESOLUTION #160-26 SUE COLLINS/KRISTA ORAM

Be it resolved to return to the Open meeting at 6:42PM

1. Adoption of Agenda for April 28th, 2026

RESOLUTION #161-26 SUE COLLINS/KRISTA ORAM

Be it resolved that the agenda for April 28th, 2026, be adopted as circulated.

In favour

Mayor
Deputy Mayor
Councillor

Dean Wells
Sue Collins
David Eddy
Jane Harvey
Krista Oram
Glenn Parsons

Opposed 0

Abstained 0
Motion Carried

3. **Adoption of Minutes**

3.1 **Adopt Minutes** from Open Meeting held on Tuesday, April 7th, 2026.

RESOLUTION #162-26 GLENN PARSONS/KRISTA ORAM

Be it resolved to adopt the minutes as presented

In favour	Mayor	Dean Wells
	Deputy Mayor	Sue Collins
	Councillor	David Eddy
		Jane Harvey
		Krista Oram
		Glenn Parsons

Opposed 0
Abstained 0
Motion Carried

3.2 **Adopt Minutes** from Special Meeting held Tuesday, April 14th, 2026

RESOLUTION #163-26 KRISTA ORAM/SUE COLLINS

Be it resolved to adopt the minutes as presented

In favour	Mayor	Dean Wells
	Deputy Mayor	Sue Collins
	Councillor	David Eddy
		Jane Harvey
		Krista Oram
		Glenn Parsons

Opposed 0
Abstained 0
Motion Carried

4. **Business Arising from Minutes**

4.1 **Action Plan Sheet April 7th, 2026**

- **Shared Service Agreement** – forwarded to Town of Dover.
- **First Aid Course** – Dated set for April 21 from 9 am to 5 pm in Dover
- **086478** – Letter sent – Follow up required in the Spring
- **Public Session** – Climate Risk & Vulnerability took place on Tuesday, April 21st, 2026
- **Main Water line** – Divers to visit site to give quotes
- **Soda Ash System** – Repairs completed
- **PROCU001** – Accepted
- **Landscape Truck** – Ashley is dealing with this item
- **Legal Concern** – Being addressed
- **270325** – Letter sent March 31
- **Chain of office** – Follow-up in Business
- **Tools for Maintenance** – Ordered
- **086579** – Request for snow clearing. - Notified

- **086381** – Expropriated land requires discussion – Contacted
- **Delegate** – Letter and agreement completed – picked up

5. Delegations:

6. Committee Reports

6.1 Fire Department – Liaison Report -Fire Chief Herman Collins

- **Proposal: Use of Fundraised and Donated Funds for Fire Department Equipment** – Standard use and safety needs. Requesting formal agreement
- **Wildfire awareness day – rescheduled for May 23rd, 2026**
- **Firefighter jacket update – Roy – Had a broken zipper. When will it be ready**
- **Bell** – Fire chief authorized – information for account required

Fire Chief Herman Collins left meeting at 7:23PM

RESOLUTION #164-26

SUE COLLINS/GLENN PARSONS

Be it resolved to develop a policy for Fire Department's fundraised and donated monies.

In favour

Mayor

Dean Wells

Deputy Mayor

Sue Collins

Councillor

David Eddy

Jane Harvey

Krista Oram

Glenn Parsons

Opposed 0

Abstained 0

Motion Carried

6.2 Hare Bay Recreation Committee – Liaison report – Dean Wells

- **Easter event –**
- **Squid Festival -**
- **Financial Report –**
- **Items from meeting – Informed of decisions**

Meeting scheduled for tomorrow night so items will be discussed at next meeting

6.3 Economic Development

6.4 Planning and Works

- **Water leaks – 2 after tomorrow and 1 on Roger's Lane**
- **Road sign – Ordered**
- **Stop sign – down on Parkwood – public works to fix**

6.5 Heritage Committee – Liaison report by mayor

6.6 Finance Committee

6.6.1 Financial Report

- List of outstanding cheques
- Aged Payables
- Cheque Register

RESOLUTION #165-26 KRISTA ORAM/GLENN PARSONS

Be it resolved that Council approves the finance reports, as presented, with an account payable balance of **\$19,973.06** and a cheque register listing of **\$72,679.36** covering the period of April 3rd, 2026 to April 24th, 2026.

In favour	Mayor	Dean Wells
	Deputy Mayor	Sue Collins
	Councillor	David Eddy
		Jane Harvey
		Krista Oram
		Glenn Parsons

Opposed 0

Abstained 0

Motion Carried

6.6.2 Financial Statement – Auditor's findings

RESOLUTION #166-26 SUE COLLINS/KRISTA ORAM

Be it resolved to send a Letter of Direction to the bank requesting the setting up of authorization of approval by the mayor or deputy mayor when processing payroll payments.

In favour	Mayor	Dean Wells
	Deputy Mayor	Sue Collins
	Councillor	David Eddy
		Jane Harvey
		Krista Oram
		Glenn Parsons

Opposed 0

Abstained 0

Motion Carried

7. Other/New Business (as per agenda)

7.1 Reminders: Next Meeting Dates scheduled for May 12th and 26th, 2026.

7.2 Chain of Office – Re-visit colours and ideas
Mayor handed gavel to Deputy mayor at 7:55PM

Consensus of council was to order chain of office in black and gold

Gavel returned to mayor at 7:47PM

7.3 Tax Arrears – Action required
RESOLUTION #167-26 SUE COLLINS/GLENN PARSONS

Be it resolved that as the total amount of tax arrears have increased and if left unchecked may create a strain on the town's budget, the town will commence water shut off as per our policy with statements sent immediately and date provided for water shut off which shall be June 1st, 2026.

In favour

Mayor
Deputy Mayor
Councillor

Dean Wells
Sue Collins
David Eddy
Jane Harvey
Krista Oram
Glenn Parsons

Opposed 0

Abstained 0

Motion Carried

Council took a short recess from 8:04PM to 8:12PM

7.4 086672-74 – Request for review

RESOLUTION #168-26

KRISTA ORAM/GLENN PARSONS

Be it resolved that council will approve this request as the required conditions have been met and an adjustment based on the new value provided by MAA will be applied. The town clerk/manager shall write a letter outlining the process.

In favour

Mayor
Deputy Mayor
Councillor

Dean Wells
Sue Collins
David Eddy
Jane Harvey
Krista Oram
Glenn Parsons

Opposed 0

Abstained 0

Motion Carried

7.5 Vacant Land Policy

RESOLUTION #169-26

SUE COLLINS/KRISTA ORAM

Be it resolved that the current vacant land policy be rescinded as of April 28th, 2026.

In favour

Mayor
Deputy Mayor
Councillor

Dean Wells
Sue Collins
David Eddy
Jane Harvey
Krista Oram
Glenn Parsons

Opposed 0

Abstained 0

Motion Carried

7.6 Adjoining Land Policy

RESOLUTION #170-26

JANE HARVEY/KRISTA ORAM

Be it resolved that council shall approve and adopt the Adjoining Land Policy which shall come into full force and effect as of April 28th, 2026.

In favour

Mayor
Deputy Mayor
Councillor

Dean Wells
Sue Collins
David Eddy
Jane Harvey
Krista Oram
Glenn Parsons

Opposed 0

Abstained 0

Motion Carried

7.7 Hare Bay Park Project – Discussion by Councillor Parsons

RESOLUTION #171-26 SUE COLLINS/GLENN PARSONS

Be it resolved that council may be interested in such a project if there is no additional cost involved and therefore would like to hold a special meeting with the consultant and the Recreation Committee, as invited guest, to discuss the project in detail.

In favour

Mayor
Deputy Mayor
Councillor

Dean Wells
Sue Collins
David Eddy
Jane Harvey
Krista Oram
Glenn Parsons

Opposed 0

Abstained 0

Motion Carried

7.8 Road Work – Discussion brought forward by Councillor Parsons

RESOLUTION #172-26 SUE COLLINS/GLENN PARSONS

Be it resolved to move forward with general repairs of road and to have public works mark and measure areas needing repairs. We shall also, purchase a 100-pound propane tank for asphalt recycler. Once areas are mark, the town clerk/manager shall obtain quotes to bring to council.

In favour

Mayor
Deputy Mayor
Councillor

Dean Wells
Sue Collins
David Eddy
Jane Harvey
Krista Oram
Glenn Parsons

Opposed 0

Abstained 0

Motion Carried

7.9 Audit Findings – Letter received for discussion

RESOLUTION #173-26 KRISTA ORAM/JANE HARVEY

Be it resolved to have Kim Noseworthy review letter and seek answers as per council's request.

In favour

Mayor
Deputy Mayor
Councillor

Dean Wells
Sue Collins
David Eddy
Jane Harvey
Krista Oram
Glenn Parsons

Opposed 0

Abstained 0

Motion Carried

7.10 Email Received – Phishing email received. Should we look at getting Tech Service?

RESOLUTION #174-26

SUE COLLINS/JANE HARVEY

Be it resolved to book a consultation with Ridegell Consulting.

In favour

Mayor
Deputy Mayor
Councillor

Dean Wells
Sue Collins
David Eddy
Jane Harvey
Krista Oram
Glenn Parsons

Opposed 0

Abstained 0

Motion Carried

7.11 Facility Event Space Rental Agreement – For review and possible updating

RESOLUTION #175-26

SUE COLLINS/JANE HARVEY

Be it resolved to approve the agreement with it coming into effect as of April 28th, 2026.

All previous agreements to be rescind at this time.

In favour

Mayor
Deputy Mayor
Councillor

Dean Wells
Sue Collins
David Eddy
Jane Harvey
Krista Oram
Glenn Parsons

Opposed 0

Abstained 0

Motion Carried

7.12 CRA – Owner Update requires motion of council to authorize.

RESOLUTION #176-26

SUE COLLINS/KRISTA ORAM

Be it resolved that council authorizes the town clerk/manager to submit a request to cra to remove former officers/owners associated with our business number, namely George Collins, Darlene Collins and Shelly Collins and to add the assistant town clerk/manager, Ashley Fancy, with the town clerk/manager, Triffie Parsons, on the account effective immediately.

In favour

Mayor
Deputy Mayor

Dean Wells
Sue Collins

Councillor

David Eddy
Jane Harvey
Krista Oram
Glenn Parsons

Opposed 0
Abstained 0
Motion Carried

7.13 Water leaks – Brought forward for discussion by Deputy Mayor Collins.

RESOLUTION #177-26

SUE COLLINS/GLENN PARSONS

Be it resolved to repair.

In favour

Deputy Mayor
Councillor

Sue Collins
Krista Oram
Glenn Parsons

Opposed 3
Abstained 0
Motion Declined

7.14 Social Event – To make final decisions on event.

Consensus of council is to get further quotes.

8. Correspondence

8.1 Proclamation – World Ovarian Cancer Day, May 8th, 2026.

RESOLUTION #178-26

KRISTA ORAM/JANE HARVEY

Be it resolved that we shall recognize **May 8** as **World Ovarian Cancer Day** and take part in this meaningful, province-wide effort to raise awareness and show support for those affected by ovarian cancer by signing the proclamation.

In favour

Mayor
Deputy Mayor
Councillor

Dean Wells
Sue Collins
David Eddy
Jane Harvey
Krista Oram
Glenn Parsons

Opposed 0
Abstained 0
Motion Carried

8.2 PACC – Dated April 7 and

8.3 PMA – Development of Bylaw templates and samples

8.4 Circular dated Apr 15th – Extension for mandatory Code of Conduct training

8.5 Outfall #6 – Notes received from engineers

8.6 Rodent Awareness and Prevention Notice – Mailed to all residents

8.7 Circular dated Apr 21st – Mandatory Orientation training sessions for Apr. to Jun

8.8 Circular dated Apr 23rd – Half day virtual workshop on June 10th for OIPC

8.9 FCM – Advocacy items and other information

8.10 MNL – Provincial government Budget

8.11 Central Northeast Health Foundation – Donation request

9. Adjournment

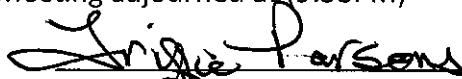
RESOLUTION #179-26

JANE HARVEY/GLENN PARSONS



Mayor
Dean Wells

Meeting adjourned at (9:58PM)



Town Clerk/Manager
Triffie Parsons

May 12, 2021
Date

