



Town of Hare Bay
P.O. Box 130 Hare Bay, NL A0G 2P0

MINUTES

For Open Meeting of Council held Tuesday, May 26th, 2026

Members' Present

Mayor

Deputy Mayor

Councillor(s)

Dean Wells

Sue Collins

Gregory Collins

David Eddy

Jane Harvey

Krista Oram

Glenn Parsons

Also, Present

Town Clerk/Manager

Asst. Town Clerk/Manager

Fire Chief

Triffie Parsons

Ashley Fancy

Herman Collins

1. Call to Order

Mayor Dean Wells called the meeting to order at 6:33PM

2. Adoption of Agenda for May 26th, 2026 with add-on.

RESOLUTION #199-26

Sue Collins/Krista Oram

Be it resolved that the agenda for May 26th, 2026, be adopted as circulated.

In favour

Mayor

Dean Wells

Deputy Mayor

Sue Collins

Councillor

Gregory Collins

David Eddy

Jane Harvey

Krista Oram

Glenn Parsons

Opposed 0

Abstained 0

Motion Carried

3. Adoption of Minutes

3.1 Adopt Minutes from Open Meeting held on Tuesday, May 12th, 2026.

RESOLUTION #200-26

Jane Harvey/Glenn Parsons

Be it resolved to adopt minutes with corrections

In favour

Mayor

Dean Wells

Deputy Mayor

Sue Collins

Councillor

Gregory Collins

David Eddy
Jane Harvey
Krista Oram
Glenn Parsons

Opposed 0
Abstained 0
Motion Carried

4. **Business Arising from Minutes**

4.1 Action Plan Sheet May 12th, 2026

- **086478** – Letter sent – Follow up required in the Spring
- **Main Water line** – Divers to visit site to give quotes
- **Chain of office** – Ordered
- **Hare Bay Park Project** – Town Clerk/Manager left message as per council's instructions – **On Thursday, May 21st, 2026, Councillor Parsons informed Town Clerk/Manager, in writing, that D. Goodyear is to be at meeting/video and to invite Recreation Committee to meeting for this meeting.**
- **New Auditor** – Information sent to MA and auditor emailed former auditor
- **Tech Service** – Email sent
- **Social Event** – Update
- **CRA** – Sent
- **Wildfire Awareness event** – Event occurred on Monday, May 25, 2026
- **Cleanup Week** – Commenced
- **Townsuite** – MNL Project coordinator spoke with Ms. Hobbs
- **086543** – Information submitted to maa
- **086893** – Resident informed
- **Permits** – Issued
- **267439** – Package sent to her lawyer. Mayor to speak on this topic

**Mayor Wells passed the gavel to Deputy Mayor Collins at 6:45 pm.
Deputy Mayor Collins passed the gavel to Mayor Wells at 6:50 pm.**

- **Road Repairs** – Public Works will be doing measuring after clean up week – **Councillor Parsons requested this be brought forward to this meeting. Councillor Parsons informed council that he had obtained a quote for asphalt at \$170 per tonne covering 86 sq ft at a 2" depth.**

RESOLUTION #201-26

Krista Oram/Jane Harvey

Be it resolved to ask Roadside to cater hot dinners for the event in July.

In favour

Mayor

Dean Wells

Deputy Mayor

Sue Collins

Councillor

Gregory Collins

David Eddy

Jane Harvey

Krista Oram
Glenn Parsons

Opposed 0
Abstained 0
Motion Carried

RESOLUTION #202-26

Sue Collins/ Jane Harvey

Be it resolved to proceed with Townsuite migrating the GLs up to a cost of \$1500.

In favour

Mayor

Dean Wells

Deputy Mayor

Sue Collins

Councillor

Gregory Collins

David Eddy

Jane Harvey

Krista Oram

Glenn Parsons

Opposed 0
Abstained 0
Motion Carried

5. **Delegations:** None

6. **Committee Reports**

6.1 **Fire Department – Liaison Report -Fire Chief Herman Collins**

- **Proposal: Use of Fundraised and Donated Funds for Fire Department Equipment** – Being worked on
- **Fireman's Jacket** – Embroidery was to start Friday, May 22. Fire Chief Herman Collins will follow up.
- **Order updates**
- **Fire Dept. Bay Floor** – Request for public works personnel and backhoe for ground preparation to remove 6" of gravel and replace with class A.
- **Meeting** – Set a date for discussion of safety equipment replacement life cycle.

Consensus of council is to approve as scheduling permits.
Consensus of council was for Fire Chief to provide a couple dates.

6.2 **Hare Bay Recreation Committee – Liaison report – Sue Collins**

- **Squid Festival** – almost have schedule complete and are wondering what council will be doing
- **Financial Report** –
- **Items from meeting** – request for council to provide funding for Fireworks
- **Summer Jobs** – Interviewing 8 applicants on Friday, June 5th 2026.
- **Graduation gift cards**- committee purchased 3 \$20 gift cards for former students as an appreciation for their years of service.

RESOLUTION #203-26

Krista Oram/ David Eddy

Be it resolved to contribute up to \$1500 to the Fireworks should they proceed with Recreation support.

In favour

Mayor
Deputy Mayor
Councillor

Dean Wells
Sue Collins
Gregory Collins
David Eddy
Jane Harvey
Krista Oram
Glenn Parsons

Opposed 0

Abstained 0

Motion Carried

6.3 Economic Development

6.4 Planning and Works

- **Water leaks** – RPM Geospatial will be in the area asking if we would like a quote.

RESOLUTION #204-26 Sue Collins/ Greg Collins

Be it resolved to have staff meet with and obtain a quote from RPM Geospatial.

In favour

Mayor
Deputy Mayor
Councillor

Dean Wells
Sue Collins
Gregory Collins
David Eddy
Jane Harvey
Krista Oram
Glenn Parsons

Opposed 0

Abstained 0

Motion Carried

6.5 Heritage Committee

6.6 Finance Committee

6.6.1 Financial Report

- List of outstanding cheques
- Aged Payables
- Cheque Register

RESOLUTION #205-26 Krista Oram/ Jane Harvey

Be it resolved that Council approves the finance reports, as presented, with an account payable balance of **\$19,283.04** and a cheque register listing of **\$20,608.23** covering the period of May 11th, 2026 to May 22nd, 2026.

In favour

Mayor
Deputy Mayor
Councillor

Dean Wells
Sue Collins
Gregory Collins
David Eddy

Jane Harvey
Krista Oram
Glenn Parsons

Opposed 0
Abstained 0
Motion Carried

6.6.2 MNL Project Coordinator – Report to discuss. Met with TownSuite on May 15th, 2026.

Town Clerk/Manager noted that the coordinator has not gotten back to us with the report.

7. Other/New Business (as per agenda)

7.1 Reminders: Next Meeting Dates scheduled for **Monday June 7th & Tuesday June 23rd, July 14th & August 11th, 2026**

7.2 Water & Sewer Regulations & Policy – Draft ready for review

RESOLUTION #206-26 Sue Collins/ Jane Harvey

Be it resolved to defer to next meeting so council can have a thorough review of new policy.

In favour

Mayor
Deputy Mayor
Councillor

Dean Wells
Sue Collins
Gregory Collins
David Eddy
Jane Harvey
Krista Oram
Glenn Parsons

Opposed 0
Abstained 0
Motion Carried

7.3 ARTIFICIAL INTELLIGENCE (AI) USAGE POLICY– As using AI is starting to be accepted for many tasks, clear direction for staff needs to be considered, therefore, a draft policy was prepared for councils' review.

RESOLUTION #207-26 Sue Collins/ Jane Harvey

Be it resolved defer to next meeting so council can have a thorough review of new policy.

In favour

Mayor
Deputy Mayor
Councillor

Dean Wells
Sue Collins
Gregory Collins
David Eddy
Jane Harvey
Krista Oram
Glenn Parsons

Opposed 0

Abstained 0
Motion Carried

7.4 086709 – Brought forward from May 12th meeting

Mayor Wells handed gavel to Deputy Mayor Collins at 7:49 pm returned at 8:11 pm.
Mayor Wells handed gavel to deputy Mayor Collins at 8:17 pm returned at 8:44 pm.

Short Recess 8:25 pm to 8:38 pm

Fire Chief, Herman has left the meeting at 8:30 pm.

Due to the lengthy debate, consensus of council was to move forward with items on the agenda and revisit after council had an opportunity to think on the matter.

RESOLUTION #208-26 Greg Collins/ Jane Harvey

Be it resolved that as this leak requires fixing so that council does not have to shut off water the council will present resident with 2 options, fix the leak himself where it currently is, or council will move the curbsstop out to the main by the ditch and homeowner will be responsible for the cost of the line.

In favour

Mayor	Dean Wells
Deputy Mayor	Sue Collins
Councillor	Gregory Collins
	David Eddy
	Jane Harvey
	Krista Oram

Opposed 0
Abstained 0
Motion Carried

7.5 Clerk/Receptionist – As the clerk/receptionist is retiring she has commenced removing her name from accounts. Do we wish to add new clerk/receptionist to these accounts?

RESOLUTION #209-26 Sue Collins/Glenn Parsons

Be it resolved that council agrees to add new clerk/receptionist to accounts for operation purposes.

In favour

Mayor	Dean Wells
Deputy Mayor	Sue Collins
Councillor	Gregory Collins
	David Eddy
	Jane Harvey
	Krista Oram
	Glenn Parsons

Opposed 0

Abstained 0

Motion Carried

7.6 Lions – Discussion required

RESOLUTION #210-26

Greg Collins/ Glenn Parsons

Be it resolved to advise the Lions that they must adhere to their original scheduled dates for meeting nights, unless another night is needed, where they can request it if its available. As the event scheduled by Recreation was planned prior to the present situation Recreation will have the facility for Thursday, June 4th 2026.

In favour

Mayor

Dean Wells

Deputy Mayor

Sue Collins

Councillor

Gregory Collins

David Eddy

Jane Harvey

Krista Oram

Glenn Parsons

Opposed 0

Abstained 0

Motion Carried

7.7 Disaster Relief Fund - Update – Spoke with Municipal Infrastructure & Cecon.
Waiting on joint meeting to approve report.

7.8 Outfall Project – Update - Spoke with MI and Cecon. Cost has roughly doubled.
Options will be discussed.

7.9 Dog Head Viewing Platform – It was discovered that the area is once again a liability issue for the town.

RESOLUTION #211-26

Sue Collins/Glenn Parsons

Be it resolved that as the storm of January 5th 2025 has caused significant damage to under structure of the gazebo and damage to the wharf to remove liability from the town the gazebo and wharf areas shall be taped off until the disaster relief fund approves the report of the engineers to repair by their contractors. To alleviate fears of residents a post will be made to explain the situation.

In favour

Mayor

Dean Wells

Deputy Mayor

Sue Collins

Councillor

Gregory Collins

David Eddy

Jane Harvey

Krista Oram

Glenn Parsons

Opposed 0

Abstained 0

Motion Carried

7.10 Town Manager's Contract – Councillor Parsons requested for the Meeting dated May 26th, 2026 a copy of Town Manager's contract for review. Town Clerk/Manager wishes to note that her contract was in the new councillor binders that were issued to each councillor.

Councillor Parsons indicated that he was not prepared to discuss this agenda request as he has had personal reasons monopolizing his time over the last couple weeks. Requesting Items 7.10 and 7.11 be deferred to next meeting.

Motion to discuss was made by Councillor Parsons.

RESOLUTION #212-26 Glenn Parsons/ Gregory Collins

Be it resolved to defer to next meeting.

In favour

Mayor

Dean Wells

Deputy Mayor

Sue Collins

Councillor

Gregory Collins

David Eddy

Jane Harvey

Krista Oram

Glenn Parsons

Opposed 0

Abstained 0

Motion Carried

7.11 HR – Councillor Parsons requested, in writing, to be on agenda

RESOLUTION #213-26 Glenn Parsons/ Sue Collins

Be it resolved to defer to next meeting.

In favour

Mayor

Dean Wells

Deputy Mayor

Sue Collins

Councillor

Gregory Collins

David Eddy

Jane Harvey

Krista Oram

Glenn Parsons

Opposed 0

Abstained 0

Motion Carried

7.12 086381 – Land foundering where road was put. Requesting action by town

RESOLUTION #214-26 Jane Harvey/Krista Oram

Be it resolved to have public works representative, Councillor Gregory Collins, to look at the issue and report back to council.

In favour

Mayor

Dean Wells

Deputy Mayor

Sue Collins

Councillor

Gregory Collins

David Eddy

Jane Harvey

Krista Oram

Opposed 0
Abstained 0
Motion Carried

Councillor Parsons requested to discuss item 7.14 as he would like to be a part of the discussion due to having to leave early for personal reasons.

Consensus of council was to discuss item 7.14 bringing it forward to 7.13 and placing 7.13 in 7.14.

7.13 Joint Water Committee – This item was previously discussed and persons assigned, however, it should be noted in our minutes.

RESOLUTION #215-26 Jane Harvey/ Sue Collins

Be it resolved that the representatives for Hare Bay shall be Mayor Dean Wells, Councillor Gregory Collins and Town Clerk Manager Triffie Parsons.

In favour	Mayor	Dean Wells
	Deputy Mayor	Sue Collins
	Councillor	Gregory Collins
		David Eddy
		Jane Harvey
		Krista Oram
		Glenn Parsons

Opposed 0
Abstained 0
Motion Carried

Councillor Glenn Parsons left at 9.28 pm.

7.14 086878 – Letter submitted in 2025. Present owner does not want land. Requesting Mayor to bring to council.

RESOLUTION #215-26 Sue Collins/ Krista Oram

Be it resolved as this is under investigation, enforcement measures will be ceased until a decision of the appeal board has been reached.

In favour	Mayor	Dean Wells
	Deputy Mayor	Sue Collins
	Councillor	Gregory Collins
		David Eddy
		Jane Harvey
		Krista Oram

Opposed 0
Abstained 0
Motion Carried

8. Correspondence

8.1 Proclamation – Recreation month

RESOLUTION #216-26**Krista Oram/ Sue Collins****Be it resolved to** declare June as Recreation month.

In favour

Mayor

Deputy Mayor

Councillor

Dean Wells

Sue Collins

Gregory Collins

David Eddy

Jane Harvey

Krista Oram

Glenn Parsons

Opposed 0

Abstained 0

Motion Carried

8.2 Starlink – price increases**8.3 PMA** – PMA Member Bulletin**8.4 infoNote** – Dated May 15**8.5 Circular** – Requirements completed for this year**8.6 MOG** - Received**8.7 Circular** – ATIPPA training requirements for new councillors. Session available June 8 from 1-4**8.8 PACC** – Dated May 12**8.9 MNL** – dated May 11th, 2026**8.10 PACC** – Information**Mayor Dean Wells declared a conflict at 9:49 pm.****Deputy Mayor Sue Collins presided.****8.11 086717/19** – Request for removal of 086719 from assessment roll**RESOLUTION #217-26****Krista Oram/ Greg Collins****Be it resolved that** as per our adjoining land policy the request will be honored with the understanding that no adjustment will be made to the accounts until documentation is submitted to maa and the new value for the property is provided by them.

In favour

Deputy Mayor

Councillor

Sue Collins

Gregory Collins

David Eddy

Jane Harvey

Krista Oram

Glenn Parsons

Opposed 0
Abstained 0
Motion Carried

Mayor Dean Wells returned at 9:54PM

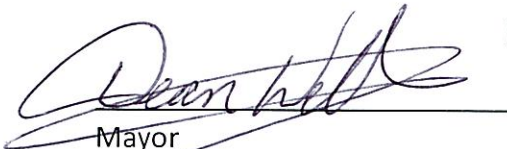
Deputy Mayor Sue Collins returned gavel to Mayor Dean Wells at 9:54PM

8.12 maa – Assessment Roll for Tax Year 2027 – overall value increase.

9. Adjournment

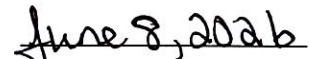
RESOLUTION #218-26

Krista Oram/ Jane Harvey


Mayor
Dean Wells

Meeting adjourned at (10.06PM)


Town Clerk/Manager
Triffie Parsons


Date

