



Regular Meeting of Council
held at Town Office, Hare Bay
Thursday, December 10th, 2020 at 7:30 p.m.

MEMBERS PRESENT:

Mayor
Deputy Mayor
Councillor(s):

Tanya Collins
Tracey Hounsell
Tina Seymore
Rodney Glover
Shelly Collins
Nick Vivian
Todd Collins (absent – self-isolation)

ALSO PRESENT:

Town Clerk/Manager

June Linehan

CALL TO ORDER - Mayor Tanya Collins called the meeting to order @ 7:40 p.m.

ADOPT MINUTES

Motion #096-020... Tina Seymore / Tracey Hounsell

Resolved that minutes of previous meeting held on November 25th, 2020 be adopted.

In Favour (6): Mayor T. Collins

Opposed (0):

Abstaining (0):

Deputy Mayor T. Hounsell

Councillor(s): T. Seymore, R. Glover, S. Collins, N. Vivian

Motion Carried.

FINANCIAL

Reviewed Accounts for payment. Bank Balance is \$190,432.12

Motion #097-020... Shelly Collins / Tina Seymore

Resolved to approve accounts for payment in the amount of \$40,887.24

In Favour (6): Mayor T. Collins

Opposed (0):

Abstaining (0):

Deputy Mayor T. Hounsell

Councillor(s): T. Seymore, R. Glover, S. Collins, N. Vivian

Motion Carried.

The Clerk/Manager noted that Councillor Vivian has opted not to take the councillor remuneration. As most towns pay extra to the Mayor for the extra duties (regular visits to the office to sign documents/cheques, town events, etc) would Council like the additional \$105.05 issued to the Mayor or how is it to be allocated? There was a consensus of Council to issue the payment to the Mayor. Council to decide in the new year how they wish to allocate future remuneration payments.

CORRESPONDENCE

(1) Application for permit to construct garage – Jeffery Glover

It was noted that the structure must be the required 6 feet from the property line/fence.

Motion #098-020... Nick Vivian / Tina Seymore

Resolved to approve application to construct shed pending approval of any required Government Departments and Town Workers.

In Favour (6): Mayor T. Collins Opposed (0): Abstaining (0):

Deputy Mayor T. Hounsell

Councillor(s): T. Seymore, R. Glover, S. Collins, N. Vivian

Motion Carried.

Discussion regarding time frames to complete buildings. Clerk/Manager to check with Crown Lands and other towns to determine deadlines for completion and how they deal with non-compliance.

(2) Application for extension to house – Eldon Glover

Workers have checked and there is no issue on town level.

Motion #099-020... Rodney Glover / Tracey Hounsell

Resolved to approve application for extension to house at 42 Main Street pending approval of any required Government Departments.

In Favour (6): Mayor T. Collins Opposed (0): Abstaining (0):

Deputy Mayor T. Hounsell

Councillor(s): T. Seymore, R. Glover, S. Collins, N. Vivian

Motion Carried.

(3) Application to operate personal saw mill – Lee Collins

Motion #100-020... Shelly Collins / Nick Vivian

Resolved to approve application for personal sawmill (band saw) at 18 Collett Drive pending approval of any required Government Departments.

In Favour (6): Mayor T. Collins

Opposed (0):

Abstaining (0):

Deputy Mayor T. Hounsell

Councillor(s): T. Seymore, R. Glover, S. Collins, N. Vivian

Motion Carried.

(4) D & G – license to sell alcohol

Motion #101-020... Tina Seymore / Rodney Glover

Resolved to approve application from D & G Variety (Darren & Stephanie Davis) to apply for a beer/liquor license pending approval of any required Government Departments.

In Favour (6): Mayor T. Collins

Opposed (0):

Abstaining (0):

Deputy Mayor T. Hounsell

Councillor(s): T. Seymore, R. Glover, S. Collins, N. Vivian

Motion Carried.

(5) Service NL – Water Report

All Satisfactory.

(6) Town of Dover – Fire Protection

Clerk/Manager read letter from Town of Dover regarding the 2020 increase (\$2,000.00) for fire services. Discussion followed and there was a consensus to forward explanation to Town of Dover along with the letter that they apparently did not receive last year. Also note the arrears remaining on Town of Dover Invoices for water services.

TOWN CLERK/MANAGERS REPORT

1. Plow & Trailer

Some plow parts have arrived, they are waiting on remaining items so they can do the required work. Our plow is usable until the necessary work can be completed. The trailer is expected around mid-January.

2. Auditor

Auditor is satisfied with all of the entries necessary to match our computer system. We still have some work to do but she is hoping to have Audit completed before the new year if all goes well.

3. Remuneration

Already discussed.

4. Capital Works

In conversation with Wilf Maloney (Regional Engineer with Municipal Affairs) and our MHA (Minister Bragg), we were advised to apply for the Fire Hall Upgrades/Repairs under the Covid Stimulus Program rather than under Capital Works. Since we were under a tight deadline to complete all of this work the Clerk/Manager submitted the required applications and made the appropriate changes. It will work better for the town from a financial perspective if we can get the Fire Hall under the Covid Stimulus Program as we will use little to no Gas Tax money. We will apply for the lighting under the Energy Efficiency Grant and if not approved we can use Gas Tax of approximately \$14,000.00 instead of the \$98,000.00 Gas Tax under the Capital Works Application. Require motions of Council to approve these changes.

Motion #102-020... Tracey Hounsell / Shelly Collins

Resolved to cancel Capital Works Application for Fire Hall Upgrades/Repairs.

In Favour (6): Mayor T. Collins Opposed (0): Abstaining (0):

Deputy Mayor T. Hounsell

Councillor(s): T. Seymore, R. Glover, S. Collins, N. Vivian

Motion Carried.

Motion #103-020... Nick Vivian / Tina Seymore

Resolved to approve submitting Application for Fire Hall Upgrades/Repairs under the Covid Stimulus Program.

In Favour (6): Mayor T. Collins Opposed (0): Abstaining (0):

Deputy Mayor T. Hounsell

Councillor(s): T. Seymore, R. Glover, S. Collins, N. Vivian

Motion Carried.

5. Equipment replacement

The Town has \$56,000.00 additional funds under the Covid Preparedness Grant. Some will be allocated for purchase of our trailer and it is a good time to perhaps look at purchasing a

landscaping truck. Our dumptruck has certainly outlived its useful life and to spend more money on it is not feasible. Clerk/Manager has made some calls and is waiting on prices but it appears we may be awhile waiting on delivery as all dealerships are down to bare minimum due to Covid-19. Consensus of Council to get more information for future review.

6. Christmas

Administrative Clerk (Flossie) will be taking Annual Leave until January 4th. Since the office is normally closed by 11:00 on Christmas Eve, Clerk/Manager is requesting that we close the office for Christmas at 5:00 p.m. on December 23rd rather than having to come in for 2 hours on Christmas Eve. Office would then reopen as usual at 9:00 a.m. on December 29th. Consensus of Council to post Christmas office hours as requested.

NEW BUSINESS

Councillor Glover: By-Laws.

Check with R.C.M.P. and other towns regarding by-laws and late hour community quiet time.

ADJOURNMENT

Motion #104-020... Rodney Glover / Shelly Collins

Resolved to adjourn the meeting.

In Favour (6): Mayor T. Collins

Opposed (0):

Abstaining (0):

Deputy Mayor T. Hounsell

Councillor(s): T. Seymore, R. Glover, S. Collins, N. Vivian

Motion Carried.

Meeting adjourned at 9:15 p.m.

Mayor

Town Clerk/Manager