



Town of Hare Bay
P.O. Box 130 Hare Bay, NL A0G 2P0

MINUTES

For Open Meeting of Council held Tuesday, May 12th, 2026

Members' Present

Mayor
Deputy Mayor
Councillor(s)

Dean Wells
Sue Collins
Gregory Collins
David Eddy
Jane Harvey
Krista Oram
Glenn Parsons

Also, Present

Town Clerk/Manager
Asst. Town Clerk/Manager
Fire Chief

Triffie Parsons
Ashley Fancy
Herman Collins

1. Call to Order

Mayor Dean Wells called the meeting to order at 6.31PM

2. Adoption of Agenda for May 12th, 2026 with add-on.

RESOLUTION #180-26 **Krista Oram/Sue Collins**

Be it resolved that the agenda for May 12th, 2026, be adopted as circulated with add-on

8.12 267439 – Request for Information by lawyer

In favour

Mayor
Deputy Mayor
Councillor

Dean Wells
Sue Collins
Gregory Collins
David Eddy
Jane Harvey
Krista Oram
Glenn Parsons

Opposed 0

Abstained 0

Motion Carried

3. Adoption of Minutes

3.1 Adopt Minutes from Open Meeting held on Tuesday, April 28th, 2026.

RESOLUTION #181-26 **Sue Collins/Greg Collins**

Be it resolved to adopt minutes with corrections

In favour

Mayor
Deputy Mayor

Dean Wells
Sue Collins

Councillor

Gregory Collins
David Eddy
Jane Harvey
Krista Oram
Glenn Parsons

Opposed 0

Abstained 0

Motion Carried

4. **Business Arising from Minutes**

4.1 **Action Plan Sheet April 28th, 2026**

- **Shared Service Agreement** – Signed on May 6th, 2026 by both parties.
- **086478** – Letter sent – Follow up required in the Spring
- **Main Water line** – Divers to visit site to give quotes
- **Chain of office** – Nearly all mayors found. Should we reach out to residents?
- **Tax Arrears** – Statements sent to all resident with notification for those with tax arrears for water shut off of June 1st, 2026
- **086672-74** – letter sent
- **Adjoining Vacant Land Policy** – Posted to webpage
- **Hare Bay Park Project** – Left message
- **New Auditor** – Two quotes to discuss
- **Tech Service** – Still to do
- **Social Event** – Update
- **CRA** – Will send after this meeting because we need signed minutes

5. **Delegations:** None

6. **Committee Reports**

6.1 **Fire Department** – Liaison Report -Fire Chief Herman Collins

- **Proposal: Use of Fundraised and Donated Funds for Fire Department Equipment** – Being worked on
- **Bell** - Fire chief given information
- **Wildfire Awareness** – All arrangements made
- **Fireman's Jacket** – No longer on back order. Should arrive for embroidery within 10 days.

Consensus of council is to spend up to but no more then \$200 for food for Wildfire preparedness day.

6.2 **Hare Bay Recreation Committee** – Liaison report –

- **Squid Festival** -
- **Financial Report** –
- **Items from meeting** – Informed of decisions

6.3 **Economic Development**

Fire Chief Herman, Department Head left the meeting at 7:02 pm

6.4 Planning and Works

- **Water leaks** – Working on remainder
- **Lift Station** – Had Wareham's out on May 7, 2026
- **Clean-Up Week – Possibly from May 26 to June 1.** Looking at items going out on May 19th, not before, with all items out for May 25th and pickup starting on May 26th. No returning to same area.

RESOLUTION #182-26 Sue Collins/Glenn Parsons

Be it resolved to accept the proposed dates for clean up week

In favour	Mayor	Dean Wells
	Deputy Mayor	Sue Collins
	Councillor	Gregory Collins
		David Eddy
		Jane Harvey
		Krista Oram
		Glenn Parsons

Opposed 0

Abstained 0

Motion Carried

RESOLUTION #183-26 Sue Collins/Krista Oram

Be it resolved to order the bins for metal from Newco for the proposed clean up week.

In favour	Mayor	Dean Wells
	Deputy Mayor	Sue Collins
	Councillor	Gregory Collins
		David Eddy
		Jane Harvey
		Krista Oram
		Glenn Parsons

Opposed 0

Abstained 0

6.5 Heritage Committee – Liaison report by mayor. Consensus of council to partner with Dover to provide Certificates to both the Salvation Army Officers and the Volunteering Body to recognize their work and collaboration efforts.

6.6 Finance Committee

6.6.1 Financial Report

- List of outstanding cheques
- Aged Payables
- Cheque Register

RESOLUTION #184-26 Jane Harvey/Glenn Parsons

Be it resolved that Council approves the finance reports, as presented, with an account payable balance of **\$9,167.68** and a cheque register listing of **\$34,063.91** covering the period of April 29th, 2026 to May 8th, 2026.

In favour	Mayor	Dean Wells
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Deputy Mayor
Councillor

Sue Collins
Gregory Collins
David Eddy
Jane Harvey
Krista Oram
Glenn Parsons

Opposed 0
Abstained 0
Motion Carried

6.6.2 Financial Statement – choosing new auditor

RESOLUTION #185-26 Sue Collins/Glenn Parsons

Be it resolved that upon receiving answers to the questions from the Town Clerk/Manager and Assistant Town Clerk/Manager we will choose Jordan Penny, CPA professional Corp. as our auditor.

In favour

Mayor
Deputy Mayor
Councillor

Dean Wells
Sue Collins
Gregory Collins
David Eddy
Jane Harvey
Krista Oram
Glenn Parsons

Opposed 0
Abstained 0
Motion Carried

6.6.3 MNL Project Coordinator – Report to discuss

RESOLUTION #186-26 Jane Harvey/Greg Collins

Be it resolved to engage Townsuite to migrate account codes to new GL

In favour

Mayor
Deputy Mayor
Councillor

Dean Wells
Sue Collins
Gregory Collins
David Eddy
Jane Harvey
Krista Oram
Glenn Parsons

Opposed 0
Abstained 0
Motion Carried

7. Other/New Business (as per agenda)

7.1 Reminders: Next Meeting Dates scheduled for **May 26th, June 9th & 23rd, 2026.**
There are two meetings in June but only one in July & August. Council to set dates

7.2 Summer hours – Will they commence after Victoria Day?

RESOLUTION #187-26 Sue Collins/ Glenn Parsons

Be it resolved that summer hours will commence after Victoria Day with the inside workers finishing at 1 pm and outside staff finishing at 3 pm on Fridays until Labour Day weekend.

In favour

Mayor
Deputy Mayor
Councillor

Dean Wells
Sue Collins
Gregory Collins
David Eddy
Jane Harvey
Krista Oram
Glenn Parsons

Opposed 0

Abstained 0

Motion Carried

7.3 086543 – Request for review

RESOLUTION #188-26 Krista Oram/ Glenn Parsons

Be it resolved that council will approve this request as the required conditions have been met and are in compliance with the Adjoining Land Policy. An adjustment based on the new value provided by MAA will be applied. The town clerk/manager shall write a letter outlining the process.

In favour

Mayor
Deputy Mayor
Councillor

Dean Wells
Sue Collins
Gregory Collins
David Eddy
Jane Harvey
Krista Oram
Glenn Parsons

Opposed 0

Abstained 0

Motion Carried

7.4 086893 – Request for water servicing lines to be disconnected and moved off his property.

RESOLUTION #189-26 Jane Harvey/ Krista Oram

Be it resolved that the request is denied as there are new lines in the area and to reroute lines would be an expense that council is not willing to undertake at the moment.

In favour

Mayor
Deputy Mayor
Councillor

Dean Wells
Sue Collins
Gregory Collins
David Eddy
Jane Harvey
Krista Oram

Opposed 0
Abstained 0
Motion Carried

7.5 Permit – Request to demolish shed and put extension on garage

RESOLUTION #190-26 Sue Collins/ Jane Harvey

Be it resolved that council approves the permit with the conditions that the structure is not built over Town infrastructure, the National Building Codes of Canada must be followed and that all required provincial department approvals must be received. Demolition material to be removed by applicant.

In favour	Mayor	Dean Wells
	Deputy Mayor	Sue Collins
	Councillor	Gregory Collins
		David Eddy
		Jane Harvey
		Krista Oram
		Glenn Parsons

Opposed 0
Abstained 0
Motion Carried

7.6 270325 – Requesting refund

RESOLUTION #191-26 Krista Oram/ Sue Collins

Be it resolved to deny request, on the fact that, the source of the information was not submitted and therefore unless other information is presented and the source of the information is provided we will not consider this request again.

In favour	Mayor	Dean Wells
	Deputy Mayor	Sue Collins
	Councillor	Gregory Collins
		David Eddy
		Jane Harvey
		Krista Oram
		Glenn Parsons

Opposed 0
Abstained 0
Motion Carried

7.7 Hydrants – DM to discuss

Consensus of council to repair Hydrant

Recess from 7:56 pm to 8:07 pm

7.8 ATIPPA – Request for information. ATIPPA Coordinator working on request.

7.9 Permit – Request to construct a garage

RESOLUTION #192-26 Krista Oram/ Jane Harvey

Be it resolved that council approves the permit with the conditions that the structure is not built over Town infrastructure, the National Building Codes of Canada must be followed and that all required provincial department approvals must be received.

In favour

Mayor

Dean Wells

Deputy Mayor

Sue Collins

Councillor

Gregory Collins

David Eddy

Jane Harvey

Krista Oram

Glenn Parsons

Opposed 0

Abstained 0

Motion Carried

8. Correspondence

8.1 086845 – Request for ditching

Consensus of council to complete the ditching once the weather allows as previously planned.

8.2 086709 – Letter received dated May 6th, 2026 for discussion

RESOLUTION #193-26 Jane Harvey/ Glenn Parsons

Be it resolved that this issue will be deferred until public works assesses the situation

In favour

Mayor

Dean Wells

Deputy Mayor

Sue Collins

Councillor

Gregory Collins

David Eddy

Jane Harvey

Krista Oram

Glenn Parsons

Opposed 0

Abstained 0

Motion Carried

8.3 PACC – dated Apr 28, 2026

8.4 maa – Key issues discussed at Apr 16 meeting

8.5 Make-A-Wish – Donation request

8.6 Solar Winds Energy - GenerLink for Township Facilities

8.7 maa – Clar Simmons Scholarship now open for applications

8.8 PACC – Dated May 5, 2026

8.9 MNL – Changes to Multi-Year CWP

8.10 PMA– Central Regional meeting Thursday, May 28th, 2026.

8.11 MNL – Municipal Symposium in Gander May 7th to 9th, 2026

8.12 267439 – Request for Information by lawyer

RESOLUTION #194-26

Sue Collins/ Glenn Parsons

Be it resolved that as legal must be discussed in a privilege meeting, council entered a privilege meeting at 8:38PM

In favour

Mayor
Deputy Mayor
Councillor

Dean Wells
Sue Collins
Gregory Collins
David Eddy
Jane Harvey
Krista Oram
Glenn Parsons

Opposed 0

Abstained 0

Motion Carried

RESOLUTION #195-26

Glenn Parsons/ Greg Collins

Be it resolved that council returned to an Open meeting at 9:02PM

In favour

Mayor
Deputy Mayor
Councillor

Dean Wells
Sue Collins
Gregory Collins
David Eddy
Jane Harvey
Krista Oram
Glenn Parsons

Opposed 0

Abstained 0

Motion Carried

RESOLUTION #196-26

Sue Collins/ Jane Harvey

Be it resolved to approve the Town Clerk/Manager's draft letter in response to the letter dated May 8, 2026 and include all previous correspondence between Town Clerk/Manager and Ms. Rowsell.

In favour

Mayor
Deputy Mayor
Councillor

Dean Wells
Sue Collins
Gregory Collins
David Eddy
Jane Harvey
Krista Oram

Glenn Parsons

Opposed 0
Abstained 0
Motion Carried

RESOLUTION #197-26 Jane Harvey/ Sue Collins

Be it resolved that Council has agreed to the request to suspend enforcement measures for the time frame up to and including June 15th, 2026, however, if this issue is still unresolved by the noted date, council will proceed with enforcement measures.

In favour

Mayor	Dean Wells
Deputy Mayor	Sue Collins
Councillor	Gregory Collins
	David Eddy
	Jane Harvey
	Krista Oram
	Glenn Parsons

Opposed 0
Abstained 0
Motion Carried

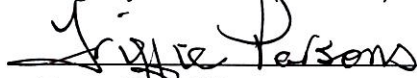
9. Adjournment

RESOLUTION #198-26 JANE HARVEY/GLENN PARSONS

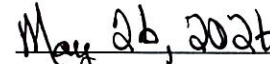


Mayor
Dean Wells

Meeting adjourned at (9:06PM)



Town Clerk/Manager
Triffie Parsons



Date

