



Regular Meeting of Council  
held at Town Office, Hare Bay  
**Tuesday, November 10<sup>th</sup>, 2020 at 7:30 p.m.**

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**MEMBERS PRESENT:**

|                       |                              |
|-----------------------|------------------------------|
| <i>Mayor</i>          | <i>Tanya Collins</i>         |
| <i>Deputy Mayor</i>   | <i>Tracey Hounsell</i>       |
| <i>Councillor(s):</i> | <i>Tina Seymore</i>          |
|                       | <i>Rodney Glover</i>         |
|                       | <i>Shelly Collins</i>        |
|                       | <i>Nick Vivian</i>           |
|                       | <i>Todd Collins (L.O.A.)</i> |

**ALSO PRESENT:**

|                           |                     |
|---------------------------|---------------------|
| <i>Town Clerk/Manager</i> | <i>June Linehan</i> |
|---------------------------|---------------------|

**CALL TO ORDER** - Mayor Tanya Collins called the meeting to order @ 7:40 p.m.

**ADOPT MINUTES**

**Motion #075-020... Tina Seymore / Tracey Hounsell**

Resolved that minutes of previous meeting held on October 15<sup>th</sup>, 2020 be adopted.

**In Favour (6): Mayor T. Collins                      Opposed (0):                      Abstaining (0):**

**Deputy Mayor T. Hounsell**

**Councillor(s): T. Seymore, R. Glover, S. Collins, N. Vivian**

**Motion Carried.**

**FINANCIAL**

Reviewed Accounts for payment. Bank Balance is \$221,155.77

**Motion #076-020... Tracey Hounsell / Shelly Collins**

Resolved to approve accounts for payment in the amount of \$21,529.90.

**In Favour (6): Mayor T. Collins                      Opposed (0):                      Abstaining (0):**

**Deputy Mayor T. Hounsell**

**Councillor(s): T. Seymore, R. Glover, S. Collins, N. Vivian**

**Motion Carried.**

*Town Clerk/Manager noted that we require Motions for submission of our Capital Works Projects. Discussion followed. Note that Application priority status is as follows: Town Depot (#1); Fire Hall (#2); Town Hall (#3)*

**Motion #077-020... Tina Seymore / Rodney Glover**

Resolved to submit 2021-2022 Municipal Capital Works Application in the amount of \$257,781.70 for Upgrades to Fire Hall.

**In Favour (6): Mayor T. Collins                      Opposed (0):                      Abstaining (0):**

**Deputy Mayor T. Hounsell**

**Councillor(s): T. Seymore, R. Glover, S. Collins, N. Vivian**

**Motion Carried.**

**Motion #078-020... Nick Vivian / Tracey Hounsell**

Resolved to submit Gas Tax Application to request use of \$93,506.16 to cover towns share of 2021-2022 Municipal Capital Works Application for Upgrades to Fire Hall.

**In Favour (6): Mayor T. Collins                      Opposed (0):                      Abstaining (0):**

**Deputy Mayor T. Hounsell**

**Councillor(s): T. Seymore, R. Glover, S. Collins, N. Vivian**

**Motion Carried.**

**Motion #079-020... Tina Seymore / Rodney Glover**

Resolved to submit 2021-2022 Municipal Capital Works Application in the amount of \$327,318.75 for Upgrades to Municipal Depot.

**In Favour (6): Mayor T. Collins                      Opposed (0):                      Abstaining (0):**

**Deputy Mayor T. Hounsell**

**Councillor(s): T. Seymore, R. Glover, S. Collins, N. Vivian**

**Motion Carried.**

**Motion #080-020... Nick Vivian / Tracey Hounsell**

Resolved to submit Gas Tax Application to request use of \$60,000.00 to cover towns share of 2021-2022 Municipal Capital Works Application for Upgrades to Municipal Depot.

**In Favour (6): Mayor T. Collins                      Opposed (0):                      Abstaining (0):**

**Deputy Mayor T. Hounsell**

**Councillor(s): T. Seymore, R. Glover, S. Collins, N. Vivian**

**Motion Carried.**

**Motion #081-020... Shelly Collins / Tina Seymore**

Resolved to request loan from CIBC, Gander in the amount of \$58,729.61 to cover towns remaining share of 2021-2022 Municipal Capital Works Application for Upgrades to Municipal Depot.

**In Favour (6): Mayor T. Collins                      Opposed (0):                      Abstaining (0):**

**Deputy Mayor T. Hounsell**

**Councillor(s): T. Seymore, R. Glover, S. Collins, N. Vivian**

**Motion Carried.**

**Motion #082-020... Rodney Glover / Nick Vivian**

Resolved to submit 2021-2022 Municipal Capital Works Application in the amount of \$727,375.00 for New Municipal Office Building.

**In Favour (6): Mayor T. Collins                      Opposed (0):                      Abstaining (0):**

**Deputy Mayor T. Hounsell**

**Councillor(s): T. Seymore, R. Glover, S. Collins, N. Vivian**

**Motion Carried.**

**Motion #083-020... Tina Seymore / Shelly Collins**

Resolved to request loan from CIBC, Gander in the amount of \$263,843.58 to cover towns remaining share of 2021-2022 Municipal Capital Works Application for New Municipal Office Building.

**In Favour (6): Mayor T. Collins                      Opposed (0):                      Abstaining (0):**

**Deputy Mayor T. Hounsell**

**Councillor(s): T. Seymore, R. Glover, S. Collins, N. Vivian**

**Motion Carried.**

**CORRESPONDENCE**

**(1) Service NL – Water Samples**

Boil Water Advisory no longer in effect as two consecutive samples were satisfactory.

**(2) Hare Bay Gift Shop – Restaurant and Liquor License**

Check to ensure public is not required to be notified beforehand, otherwise no objections.

**Motion #084-020... Tina Seymore / Tracey Hounsell**

Resolved to approve restaurant and liquor license for Hare Bay Gift Shop pending approval of required Government Departments and no public notification requirement.

**In Favour (6): Mayor T. Collins                      Opposed (0):                      Abstaining (0):**

**Deputy Mayor T. Hounsell**

**Councillor(s): T. Seymore, R. Glover, S. Collins, N. Vivian**

**Motion Carried.**

## **TOWN CLERK/MANAGERS REPORT**

### **1. Plow**

Spoke with Action Trucks again and they are awaiting a confirmation date. Apparently the warranty representatives at Meyer were slow responding and now the remaining work itself and delivery date has yet to be confirmed. They assure us that Action Trucks will ensure we stay operational if the snow comes before the equipment is finalized and installed.

### **2. Auditor**

We are still working on matching account numbers and balances to have our 2018 year end paper ledger match what she requires in the computer system. It's a difficult process but should have it all entered and verified in the coming days.

### **3. Budget**

Town Clerk/Manager has some figures calculated on the expense side and we are downloading/correcting the Municipal Assessment Agency files so that our Tax Collection amounts can be adequately calculated. Hoping to have most ready for discussion by our next meeting but be prepared to meet an additional day to conclude budget if necessary.

### **4. Motions for Capital Works**

Done.

### **5. Motions for Gas Tax Application – Pumphouse**

This application is under a Water Initiative Program, not our regular Gas Tax Funding, therefore would be 100% covered.

#### **Motion #085-020... Rodney Glover / Tracey Hounsell**

Resolved to submit to Gas Tax for funding under the Water Initiative Program in the amount of \$54,930.00 plus HST to complete remaining necessary work at Hare Bay Pumphouse.

**In Favour (6): Mayor T. Collins**

**Opposed (0):**

**Abstaining (0):**

**Deputy Mayor T. Hounsell**

**Councillor(s): T. Seymore, R. Glover, S. Collins, N. Vivian**

**Motion Carried.**

## **6. Lions Club**

They inquired as to whether any decision has been made regarding our building. Clerk/Manager informed that the status of our town hall remains unknown as of yet and the Lions Club is ok with their location at Fire Hall for the time being.

## **7. Glen Wiseman**

Discussion was held pertaining to placing culverts for Mr. Wiseman due to his claims that the town subdivision (Job's Lane Extension) created additional water issues around his property. Although no concrete study has been completed to prove such claim and the Engineering Firm who completed the design has since closed, our Maintenance Staff indicates that a portion of the issue could possibly have stemmed from the changing of water flow upon construction of subdivision. Due to this situation the town agreed to place three plastic culverts down through his property where a recent ditch was dug to allow water to escape. Since then Mr. Wiseman has requested (at minimal) two additional culverts (plus extra piping) and to have the town absorb the cost of getting doors fixed in his house due to warping. There has also been mention of his very expensive flooring that may be ruined, although no official request has been made to replace the flooring. The concern with this situation is that if the town goes in and does this work not only will it set a dangerous precedent for residents with any future issues but we have now basically accepted responsibility for any other claims that Mr. Wiseman brings forward. Council agreed that they would consider the two extra culverts but only upon signing of agreement by both parties that placing of culverts would be the end of the town's involvement. Mr. Wiseman is on a brook that has caused issues in the surrounding area, private property owners have completed work that may have contributed to his water and he installed drums to build a bigger driveway that may have changed the landscape. Without the initial Engineering documents or a full study of the entire area (with adequate history) it would be impossible to determine all factors involved over the past 10 + years since the subdivision was developed.

## **8. Fire Chief – Christmas Party**

There was a consensus of Council that a Christmas Gathering would be inappropriate due to COVID-19 concerns. A parade would be acceptable providing that ALL requirements as per the Department of Public Health could be maintained. Gatherings not permitted.

## **9. Christmas**

**Motion #086-020... Tracey Hounsell / Tina Seymore**

Resolved to implement all of the same Christmas items as per 2019.

**In Favour (6): Mayor T. Collins**

**Opposed (0):**

**Abstaining (0):**

**Deputy Mayor T. Hounsell**

**Councillor(s): T. Seymore, R. Glover, S. Collins, N. Vivian**

**Motion Carried.**

## **10. Ditching**

Received notification from Minister Bragg that we have received the grant in the amount of \$10,000.00 to complete contractor ditching on Department of Transportation Road.

### **DELEGATIONS**

No Delegation(s).

### **ADJOURNMENT**

**Motion #087-020... Rodney Glover / Shelly Collins**

Resolved to adjourn the meeting.

**In Favour (6): Mayor T. Collins**

**Opposed (0):**

**Abstaining (0):**

**Deputy Mayor T. Hounsell**

**Councillor(s): T. Seymore, R. Glover, S. Collins, N. Vivian**

**Motion Carried.**

***Meeting adjourned at 9:20 p.m.***

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**Mayor**

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**Town Clerk/Manager**