



Town of Hare Bay
P.O. Box 130 Hare Bay, NL A0G 2P0

MINUTES

For Special Open Meeting of Council held Thursday, August 13th, 2026

Members' Present

Mayor
Deputy Mayor
Councillor(s)

Dean Wells
Sue Collins
Gregory Collins
David Eddy
Jane Harvey (arrived at
6:52PM)
Krista Oram
Glenn Parsons

Also, Present

Town Clerk/Manager
Asst. Town Clerk/Manager

Triffie Parsons
Ashley Fancy

As the Regular Open Meeting of Council dated Tuesday, August 11th, 2026, exceeded the time allotment as per the Rules of Procedure, council set a continuation for this date.

1. Call to Order

Mayor Dean Wells called the meeting to order at 6:33 PM

2. Adoption of Agenda for August 13th, 2026

RESOLUTION #334-26 **GREGORY COLLINS/GLENN PARSONS**

Be it resolved that the agenda for August 13th, 2026, be adopted as circulated

In favour

Mayor
Deputy Mayor
Councillor

Dean Wells
Sue Collins
Gregory Collins
David Eddy
Krista Oram
Glenn Parsons

Opposed 0

Abstained 0

Motion Carried

3. Other/New Business (as per agenda)

3.1 Reminders: Next Meeting Dates scheduled for September 8th and 22nd, 2026

3.2 Water & Sewer Regulations & Policy – Committee to review

3.3 Petition & Presentation by Delegate – Motion to discuss required.
It was decided by council that all councillors would need to be present to discuss this item so it will be addressed when Councillor Harvey arrives.

3.4 Cross-training for Staff – Scheduling required
RESOLUTION #335-26 SUE COLLINS/KRISTA ORAM

Be it resolved to defer until meeting on Sept 8th, 2026

In favour	Mayor	Dean Wells
	Deputy Mayor	Sue Collins
	Councillor	Gregory Collins
		David Eddy
		Krista Oram
		Glenn Parsons

Opposed 0

Abstained 0

Motion Carried

3.5 Property Standards and Maintenance Bylaw - Draft Policy
RESOLUTION #336-26 KRISTA ORAM/SUE COLLINS

Be it resolved to defer until Sept 8th, 2026 meeting.

In favour	Mayor	Dean Wells
	Deputy Mayor	Sue Collins
	Councillor	Gregory Collins
		David Eddy
		Krista Oram
		Glenn Parsons

Opposed 0

Abstained 0

Motion Carried

3.6 Permits – Permits issued to date
RESOLUTION #337-26 SUE COLLINS/GREGORY COLLINS

Be it resolved to approve permits as presented

In favour	Mayor	Dean Wells
	Deputy Mayor	Sue Collins
	Councillor	Gregory Collins
		David Eddy
		Krista Oram
		Glenn Parsons

Opposed 0

Abstained 0

Motion Carried

3.7 CIP – approval received for Pumphouse Upgrades, project #109-2026-8785 in the amount of \$42,379. Funding agreement received. Town of Dover informed.

RESOLUTION #338-26 SUE COLLINS/KRISTA ORAM

Be it resolved that the approval for the signing of the agreement was granted with the application process if it was successful.

In favour

Mayor
Deputy Mayor
Councillor

Dean Wells
Sue Collins
Gregory Collins
David Eddy
Krista Oram
Glenn Parsons

Opposed 0

Abstained 0

Motion Carried

3.8 Old town building – We received no bids. Shall we tender for removal?

RESOLUTION #339-26 SUE COLLINS/GLENN PARSONS

Be it resolved that a tender be put out for removal of the old town office.

In favour

Mayor
Deputy Mayor
Councillor

Dean Wells
Sue Collins
Gregory Collins
David Eddy
Krista Oram
Glenn Parsons

Opposed 0

Abstained 0

Motion Carried

3.9 Items from old building & new building – Examples; fans, old desk. Do we donate or dispose?

RESOLUTION #340-26 KRISTA ORAM/ GREGORY COLLINS

Be it resolved to donate these items to the community if anyone is interested. If not, it will be disposed off.

In favour

Mayor
Deputy Mayor
Councillor

Dean Wells
Sue Collins
Gregory Collins
David Eddy
Krista Oram
Glenn Parsons

Opposed 0

Abstained 0

Motion Carried

3.10 Voting Delegates for MNL conference – two delegates allowed to vote.

RESOLUTION #341-26 SUE COLLINS/ KRISTA ORAM

Be it resolved that Councillor Eddy and Mayor Wells will be the voting delegates.

In favour	Mayor	Dean Wells
	Deputy Mayor	Sue Collins
	Councillor	Gregory Collins
		David Eddy
		Krista Oram
		Glenn Parsons

Opposed 0

Abstained 0

Motion Carried

3.11 Woodchipper – There is an incident of tampering which appears to have occurred while in our possession.

RESOLUTION #342-26 KRISTA ORAM/ DAVID EDDY

Be it resolved that council approves paying for damages of the chipper while in our procession.

In favour	Mayor	Dean Wells
	Deputy Mayor	Sue Collins
	Councillor	Gregory Collins
		David Eddy
		Krista Oram
		Glenn Parsons

Opposed 0

Abstained 0

Motion Carried

3.12 Incorporation – the town of Hare Bay was incorporated on October 20th, 1964.

RESOLUTION #343-26 KRISTA ORAM/ SUE COLLINS

Be it resolved that an event will be planned to commemorate the incorporation of the town with former councillors and mayors invited to attend.

In favour	Mayor	Dean Wells
	Deputy Mayor	Sue Collins
	Councillor	Gregory Collins
		David Eddy
		Krista Oram
		Glenn Parsons

Opposed 0

Abstained 0

Motion Carried

Councillor Harvey joined the meeting at 6:52 pm.

3.13 086783 – Invoice submitted for payment

RESOLUTION #344-26 SUE COLLINS/DAVID EDDY

Be it resolved that as we have a policy and everyone is treated equally, payment will not be made to the resident for the sod invoice #3275.

In favour

Mayor
Deputy Mayor
Councillor

Dean Wells
Sue Collins
Gregory Collins
David Eddy
Jane Harvey
Krista Oram
Glenn Parsons

Opposed 0

Abstained 0

Motion Carried

3.14 Waterline from Pond – Divers onsite Wednesday, July 29. Discovered missing pipe. They were able to elevated what was there so now we are getting positive flow on the pumps.

As this item directly impacts both towns it shall be referred to the Pumphouse water committee

In favour

Mayor
Deputy Mayor
Councillor

Dean Wells
Sue Collins
Gregory Collins
David Eddy
Jane Harvey
Krista Oram
Glenn Parsons

Opposed 0

Abstained 0

Motion Carried

3.15 086404 – Council to discuss approval of Berm

RESOLUTION #345-26

SUE COLLINS/ KRISTA ORAM

Be it resolved that as legal, labour or land must be discussed in a privilege meeting council shall enter a closed/privilege meeting at 7:01 pm to discuss items 3.15, 3.3, and 4.9

In favour

Mayor
Deputy Mayor
Councillor

Dean Wells
Sue Collins
Gregory Collins
David Eddy
Jane Harvey
Krista Oram
Glenn Parsons

Opposed 0

Abstained 0

Motion Carried

Councillor Parsons declared a conflict of interest and sat in the gallery at 7:03PM. Shortly, thereafter he left the meeting and returned at 7:41PM.

RESOLUTION #346-26**GREGORY COLLINS/JANE HARVEY****Be it resolved to return to regular meeting at 9:00 pm**

In favour

Mayor

Dean Wells

Deputy Mayor

Sue Collins

Councillor

Gregory Collins

David Eddy

Jane Harvey

Krista Oram

Glenn Parsons

Opposed 0

Abstained 0

Motion Carried

RESOLUTION #347-26**SUE COLLINS/GREGORY COLLINS****Be it resolved that** the mayor and 2 members of the public works committee will meet with the residents to discuss potential options potentially Monday evening at 6:30 pm, Aug 17th 2026.

In favour

Mayor

Dean Wells

Deputy Mayor

Sue Collins

Councillor

Gregory Collins

David Eddy

Jane Harvey

Krista Oram

Opposed 0

Abstained 0

Motion Carried

3.3 Petition & Presentation by Delegate – Brought forward to discuss in privilege meeting with all councillors present.**RESOLUTION #348-26****JANE HARVEY/SUE COLLINS****Be it resolved that** council motioned for Town Clerk/ Manager to leave the meeting during the privilege session while this item is discussed and the Assistant to the Town Clerk/Manager be appointed as note taker.

In favour

Mayor

Dean Wells

Deputy Mayor

Sue Collins

Councillor

Gregory Collins

David Eddy

Jane Harvey

Krista Oram

Glenn Parsons

Opposed 0

Abstained 0

Motion Carried

Town Clerk Manager advised that a petition is public so she didn't have to leave. If HR a proper notice should be made if a motion is being made for dismissal. Mayor advised council at previous meeting that petition didn't have to be discussed. The Act section 74 clearly states proper procedure which mayor was notified of and the mayor acknowledged this to be correct. Town clerk states she could sit in gallery because of the content being discussed.

The Town Clerk/Manager left privilege meeting at 7:43PM
The Town Clerk/Manager returned at 8:06PM

RESOLUTION #349-26

SUE COLLINS/JANE HARVEY

Be it resolved that as this matter is considered a confidential human resources issue and must be addressed through the appropriate HR process; council cannot respond to or use the petition and delegate presentation as a basis for any decision or disciplinary action. Any concerns will be address through proper HR process; with appropriate confidentiality and due process maintained.

In favour

Mayor

Dean Wells

Deputy Mayor

Sue Collins

Councillor

Gregory Collins

David Eddy

Jane Harvey

Krista Oram

Glenn Parsons

Opposed 0

Abstained 0

Motion Carried

3.16 267439 – letter sent via email and Canada Post on July 23rd, 2026

RESOLUTION #350-26

GREGORY COLLINS/SUE COLLINS

Be it resolved that with regards to the information requested as per the minutes of Nov 13th, 2024 item 4.1.16 motion number 398-24 this is where you can find the tax rates that were set and adopted for the new hotel/motel/Airbnb business tax also known as short term rentals. Council will provide a copy of the minutes to the resident with expectation the information is sufficient and the matter be closed. The resident will have one week from date of letter to pay outstanding taxes or services will be discontinued.

In favour

Mayor

Dean Wells

Deputy Mayor

Sue Collins

Councillor

Gregory Collins

David Eddy

Krista Oram

Glenn Parsons

Opposed 1

Councillor

Jane Harvey

Abstained 0

Motion Carried

4. Correspondence

4.1 FCM – Rapid Adaptation Projects

Ashley informed council of the information she received from Kathleen Parewick of mnl and Ashley Smith of Fundamental Inc.

4.2 MNL Summer Session - Councillor's notes from Summer Session – Positive ideas for moving forward.

RESOLUTION #351-26

SUE COLLINS/ JANE HARVEY

Be it resolved that a follow up will be made based on councillor Oram's report.

In favour

Mayor

Dean Wells

Deputy Mayor

Sue Collins

Councillor

Gregory Collins

David Eddy

Jane Harvey

Krista Oram

Glenn Parsons

Opposed 0

Abstained 0

Motion Carried

4.3 maa – Scholarship deadline

4.4 PMA Bulletin - correction

4.5 Special Bulletin – Municipal election review

4.6 maa – Board Update

RESOLUTION #352-26

JANE HARVEY/KRISTA ORAM

Be it resolved that an application will be made to apply for funding for geo mapping and surveying.

In favour

Mayor

Dean Wells

Deputy Mayor

Sue Collins

Councillor

Gregory Collins

David Eddy

Jane Harvey

Krista Oram

Glenn Parsons

Opposed 0

Abstained 0

Motion Carried

4.7 infoNOTE – dated July 16, 2026

4.8 infoNote – dated July 22, 2026

Break from 8:06 pm to 8:19 pm

4.9 086710 – Complaint against the Town Clerk/Manager

RESOLUTION #353-26

JANE HARVEY/GREGORY COLLINS

Be it resolved that council reviewed the letter received and confirmed through minutes that town manager moved forward on direction of the council with the electrical work that was made in resolution #s 149-25 and 150-25 of the March 25th, 2025 meeting.

In favour

Mayor

Dean Wells

Deputy Mayor

Sue Collins

Councillor

Gregory Collins

David Eddy

Jane Harvey

Krista Oram

Glenn Parsons

Opposed 0

Abstained 0

Motion Carried

4.10 086886 – Damage to driveway due to culvert.

As of the day of this meeting the Department of Infrastructure had completed work to stop the floundering and is pursuing further action.

4.11 **Emergency Services** – Emergency Management Plan and recommendations for training. Council agrees for staff to contact emergency services.

4.12 **Dept. of Municipal and Community Affairs** – Invitation for Written Submissions – ATIPPA Statutory Review.

5. Adjournment

RESOLUTION #354-26

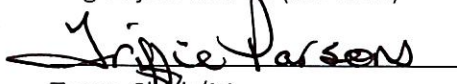
Jane Harvey/Glenn Parsons



Mayor

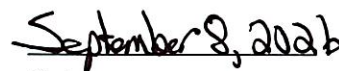
Dean Wells

Meeting adjourned at (9:24PM)



Town Clerk/Manager

Triffie Parsons



Date

